Cataloging Committee Bulletin 07072010

Wednesday, July 07, 2010

- **Line labeled Collection under physical description and format in the EG OPAC view.**

This is the line added to reflect local collections. It uses the information from the 899 field in the marc record. This would include local school reading lists, local history collections, any local information that might be helpful to your patrons.

- **Can't find your ISBN in Z39.50? Try CatExpress by OCLC.**

If you find the correct record in CatExpress you will not need to make changes to the record. http://connexion.oclc.org/ You can still add subject headings, summaries, or abstracts along with your holdings information to the record after you download it. This does not change the record it just adds to it.

If you need help downloading the record look in your quick reference notes from OCLC. Each library should have gotten them with your TEXpress packages. If not, please let us know-- we have some more.

- **What can I take out or an OCLC record when I download it?**

You can remove information about other library holdings such as 029 tags, the 9xx (938) tags at the bottom of the record. 852 and 994 should be your library holdings information. You should also remove any ISBNs that do not match the one or two that belong to your item. Some records will have all the ISBN numbers for other formats associated with this title such as the audio CD, MP3, paperback, large print…

- **Like the artwork to show in your book record OPAC view?**

When you list the 10 digit ISBN first in your marc record 020 field the artwork from Google will be visible. You can switch these in your records if the 13 digit is listed first. Remember to give each number its own 020 tag, one per line. This does not work with DVDs yet. DVD artwork comes from the 028 publisher number field.

- **Next Cataloging Class July 26th.**

Do you have some problem items you need to catalog? Bring them to class. Let's get them in!

CATALOGING GROUP

Anyone interested in joining the Yahoo! Cataloging group can e-mail Stephanie @admin@lakecitieslibrary.org.

IN EVERGREEN

color-coding… Records with a green tint are not OPAC visible, records with a grey tint do not have items attached (every record we download from OCLC will be grey until someone adds an item)

CATALOGING HELP
Do not send cataloging questions to the NTLC listserv.
Send any questions about cataloging to NTLC-Cataloging@yahoogroups.com.

Cataloging Committee would like to remind all members that if you have a cataloger that needs help or training we will accommodate.

NEXT CLASS AT LAKE CITIES
Monday, July 26, 2010 11am.