

North Texas Library Consortium  
Minutes  
March 22, 2012  
Decatur Public Library

Attending in person:

Geoff Sams, presiding	Roanoke
Leanna Cowan	Alvarado
Kathy Ramsey	Aubrey
Jackie Lowrie	Bridgeport
Cecilia Barham	Decatur
Chris Shenkir	Decatur
Gwen Bevill	Kennedale
Donna Pierce	Krum
Barbara Thompson	Lake Cities
Palin Bree	Mineral Wells
Jesse Ephraim	Roanoke
Paula Waak	Saginaw
Vicky Elieson	Sanger
Judy Daniluk	NTP
Paul Waak	NTP

Not represented:

Justin and Ponder

The meeting was called to order at 1:35 by Kathy Ramsey in the absence of Geoff Sams.

The minutes of January 19, 2012 were approved as presented.

**OLD BUSINESS:**

After discussion of when item holdings may be deleted and when empty records could be deleted, the Cataloging Committee was given the task of drafting a policy for removing records. Individual libraries may delete item holdings whenever they no longer need the attached circulation records. Paul suggested that Crowley's old records in the system may be interfering with the way holds work. In the interim before they can be deleted, the recent problems with holds may be resolved by marking all Crowley shelving locations not holdable.

Cecilia made a motion that we contact Georgia Pines about how we can help with the new report generator development. Donna seconded and the motion carried.

Geoff arrived at 1:45 and chaired the meeting from this point forward.

Kathy reviewed the email motion approving the letter to Crowley in answer to their letter withdrawing from the Consortium. Secretary Vicky Elieson was directed to send the letter to Crowley by Certified Mail.

Vicky reviewed the email motion to postpone the February 24 meeting.

## **NEW BUSINESS:**

### **Update on Recent Events:**

A bill for property tax on our servers has been received by NTLP. Judy is working on a hideous form which will make NTLP exempt from Dallas County taxes. When NTLP becomes a nonprofit corporation, we will assume ownership of the servers, and Cecilia volunteered to take of this form for us when the time came.

Although there are still a lot of questions, NTLP is moving forward in trying to establish a server platform for ebooks. They are building on the efforts of Douglas County, Colorado. They are hoping to buy licenses to content rather than actual computer files of text. When established, partner libraries will be able to buy ebooks to share with all the other partners who wanted to participate. Cecilia asked how we could be part of the effort. Paul replied provide funding for infrastructure or funding for content. One of the hurdles is that publishers want to know how much money will be available. Kathy moved that Cecilia be authorized to approach Carolyn about how we can join the NTLP eBook effort. Gwen seconded and the motion carried. Members were asked to email Cecilia with how much they would be willing to invest in eBooks (probably from their Collection budget).

John is leaving Alpha-G. He is their only employee who knows Evergreen. Geoff and Jesse will seek other options for support. In the future, Geoff may be seeking training in Evergreen and could become the support tech.

## **COMMITTEE REPORTS:**

**Cataloging Committee Report:** Donna apologized that training was not offered in February. She is pleased that the new listserv is working well. The committee would like to get authority records from OCLC or Library of Congress to merge with our records. Palin requested that we not use Mineral Wells records as examples of "bad" records; they were the best that could be done at the time. She was assured that many libraries have very brief records.

### **Policies and Procedures Committee Report:**

Gwen distributed proposed changes in the Governance Policy. Discussion of these changes was quite lengthy and finally resulted in tabling further discussion until the next meeting. Kathy asked that Section IV.D also be revised to be more precise.

We were reminded that when we officially achieve 501(c)3 status that we will need to readopt and possibly rephrase our governing documents.

The Secretary was charged with maintaining a current copy of the Governance Policy, all founding documents, and a list of who served as officers and committee members along with how long they served.

## **NEW BUSINESS:**

**Other:** Judy reported that a new library in Westworth Village may be interested in becoming a member of the consortium. Gwen will investigate their situation, and Judy will be preparing a budget estimate for them.

Cecilia moved to table the remaining agenda items and adjourn. Donna seconded and the motion carried unanimously.

### **Next Meeting**

The next meeting was set for May 3, 1:30 PM in Alvarado.

The meeting was adjourned at 3:48 PM.

### **ADDENDUM TO THE MARCH 22, 2012 MINUTES OF THE NORTH TEXAS LIBRARY CONSORTIUM**

Motion made via email

Gwen Bevill made a motion to postpone the NTLC meeting scheduled for February 24 until March. The motion was made on Thursday February 23, 2012 at 3:58.

The motion was seconded by Stacey Rogers at 4:05.

Voting in favor of the motion

Stacey Rogers at Justin

Paula Waak at Saginaw

Palin Bree at Mineral Wells

Shelley Bannister at Ponder

Jesse Ephraim at Roanoke

Gwen Bevill at Kennedale

Barbara Thompson at Lake Cities

Cecilia Barham at Decatur

Kathy Ramsey at Aubrey

Jackie Lowrie at Bridgeport

### **ADDENDUM TO THE MARCH 22, 2012 MINUTES OF THE NORTH TEXAS LIBRARY CONSORTIUM**

Motion made via email

Cecilia Hurt made a motion that we go forward with sending the revised letter to Crowley, and that three copies of the letter be available at our next meeting to be signed, with one letter going to Crowley, one to NTLP, and one for NTLC's files. The motion was made at 1:40 pm on Tuesday, March 13, 2012.

The motion was seconded by Gwen Bevill at 1:43.

Voting in favor of the motion on March 13:

Leanna Cowan at Alvarado, 2:04

Kathy Ramsey at Aubrey, 2:05

Stacey Rogers at Justin, 2:07

Paula Waak at Saginaw, 2:11

Donna Pierce at Krum, 2:23

Jackie Lowrie at Bridgeport, 2:45

Palin Bree at Mineral Wells, 2:51

Jesse Ephraim at Roanoke, 3:03

Gwen Bevill at Kennedale, 3:18

Vicky Elieson at Sanger, 6:12

Voting in favor of the motion on March 14:

Barbara Thompson at Lake Cities, 10:38

Shelley Bannister at Ponder, 11:48