NORTH TEXAS LIBRARY CONSORTIUM
September 11, 2009
System Office

Attending: Vicky Elieson, Gwen Bevill, Pat Stegall, Pam Felt, Paul Waak, Leanna Cowan, Jesse Ephraim, Gwen Hopper, Judy Daniluk.

By phone: Donna Pierce, Kathy Gilson, Therese Prograr, Jason from Equinox, Somebody from Lake Cities, Cecilia Barham, Melody Leak, Yvonne Flippo, Shae from Equinox.

The meeting was called to order at 1:00.

OLD BUSINESS:
        DISCUSSION ON DATA: No one had anything to report, since they have not had a chance to look at the data since the migration.
        Members were asked to check to see if addresses are displaying properly on the left of the screen. The mailing address should be on top.
        No grace period is available, except consortium-wide.

        LOGIN STATUS UPDATE: Members were requested to check all staff logins.
        Patron passwords should be set to the last 4 digits on their phone number. If no phone number was found in the patron record, it is set to changeme123.

        COMMITTEE REPORTS:
        CATALOGING COMMITTEE: The committee recommends that no one delete anything from an imported record. Kathy moved that the Cataloging Committee develop cataloging standards for the consortium. Pat seconded and the motion carried. Rebecca suggested that series name always be included in the item record.
        STANDARDS COMMITTEE: No report.
Kathy moved that the Standards Committee assume the duty of researching and recommending action on issues of interest to the whole consortium. Pat seconded ant the motion carried.

        OVERDUE NOTICES: Email messages are global, but print messages may be customized by library. Kathy moved that overdue notices be generated and emailed (where possible) at 7 days and at 14 days. She further moved that at 30 days, only print notices be generated. Gwen seconded and the motion carried unanimously. Every day libraries will be given a URL where they may retrieve their print notices.

NEW BUSINESS:
        CONSORTIUM ASSUMING BUSINESS RESPONSIBILITIES: This item was tabled until the next meeting.

        CONGRATULATIONS: Kathy congratulated everyone for their part in the launch of the shared ILS.

The next meeting will be held September 17, 2009 at 2:00.

Another meeting will be held October 1 from 2:00 to 4:00.