

NORTH TEXAS LIBRARY CONSORTIUM
September 17, 2009
System Office

Attending: Geoff Sams, Sharon Warren, Yvonne Flippo, Carol Chronister, Melody Leak, Pam Felt, Pat Stegall, Paul Waak, Jesse Ephraim, Palin Bree, Leanna Cowan, Gwen Hopper, Gwen Bevill, Judy Daniluk, Adam Wright, Paul Waak.

By phone: Kathy Gilson, Cecilia Barham, Lanita Noland, Rebecca Belknap, Vicky Elieson, Galen from Equinox

The meeting was called to order at 2:00.

OLD BUSINESS:

DISCUSSION ON DATA MIGRATION:

Cecilia reported that Decatur's item history did not migrate.

Four libraries reported that the one hour checkout is not working.

Holds will be limited to the owning library's patrons until the Courier Service is in place.

Members were encouraged to verify that all Evergreen functions were working properly.

Members were encouraged to verify that all their circulation policies were being applied correctly.

One issue: patron's drivers license numbers are preceded in Evergreen with GA instead of TX.

COMMITTEE REPORTS:

CATALOGING COMMITTEE: Adam recommended that the governance policies be changed so that Cataloging is a standing committee.

Paul Waak volunteered to be on the Cataloging Committee.

The cataloging committee recommends that all libraries that will be doing original cataloging use Scott Piepenburg / Easy Marc as a basic template for MARC records added to the catalog.

The cataloging committee recommends if you are adding a record:

a) Make sure the ISBN matches the item in your hand before you save the record, publisher records are sometimes wrong. Kathy moved that when an existing title with a different ISBN is cataloged, that the Cataloging Committee be informed, so the record can be reviewed or changed. Pat seconded and the motion carried.

b) If the ISBN in the catalog is different than your item and you believe that you have the exact same item, catalog your item with your ISBN and send a message to the catalog committee so the original record can be corrected and merged. Please do not change someone else's record.

c) When downloading a Z39.50 record, do not delete information from the record. If you have a question about extra tags included in a record just send a note about the record to the committee and they will look at it.

STANDARDS COMMITTEE: No report.

Kathy requested future discussion of fine thresholds and blocking patrons.

OVERDUE NOTICES: Cecilia suggested that generic terms for dates (ie. Tomorrow) be changed to a date macro <<date>>. This suggestion was approved unanimously.

NEW BUSINESS:

OVERHEAD COSTS: There was unanimous approval for \$100.00 to be added to each library's maintenance fee for the purpose of overhead costs and that the fee would be managed and accounted for by NTRLS.

ANNUAL STATISTICS: Adam requested that each library send annual stats to him for the purpose of a study comparing usage within individual libraries to that of consortiums.

The meeting adjourned about 3:40 pm

The next meeting will be held October 1 from 2:00 to 4:00.