

North Texas Library Consortium  
Minutes  
March 18, 2013  
Roanoke Public Library

*Attending:*

Gwen Bevill, presiding	Kennedale
Leanna Cowan	Alvarado
Kathy Ramsey	Aubrey
Pat Peters	Decatur
Barbara Thompson	Lake Cities
Jesse Ephraim	Roanoke
Geoff Sams	Roanoke
Vicky Elieson	Sanger
Rhonda Hines	Westworth Village
Judy Daniluk	NTLP

*Attending by phone:*

Palin Bree	Mineral Wells
Paula Waak	Saginaw

*Not represented:*

Bridgeport  
Krum  
Ponder

*I.\* Call to Order*—The meeting was called to order at 1:33 p.m. by Gwen Bevill, Chair.

*I.B. Minutes*—Minutes from the February 21, 2013 meeting were read and approved with one amendment: Judy Daniluk's shared Evergreen files are at *adminjudy*, NOT *jdanyluk*. Motion to approve as amended by Kathy, Aubrey; seconded by Leanna, Alvarado.

*II.A. Treasurer's Report*—attached; NewEgg charges are the RAM that Geoff will be installing on the server; Colo Unlimited is our monthly hosting fee.

From the Budget Committee>> Be sure to check your NTLC billing (which is based on the latest available State Annual Report) and if there is an issue, talk to the Budget Committee or the group **before** the bill is due.

*II.B. Open Issues & Evergreen Server Update*—Geoff asked that we hold all current issues until after the upgrade. Vicky, Sanger, said that she likes some of the new changes, including patron info on the opening patron screen. There was a question about how fine accruals are noted, but Geoff said that should be the same as in the old version.

Version 2.3 will use more client resources, so if you are running older machines, there could be RAM issues. Geoff will send out the new requirements.

We were reminded to look over our data on the test server by Wednesday, so that corrections can be made before the upgrade.

\* The group expressed our *sincere* appreciation to Geoff for everything that he does/is doing/will do for the Consortium.

\*All outline numbers refer to the meeting agenda.

*II.C. Conference Calls*—Judy suggested that, instead of conference calls, we use GoToMeeting. NTLP has a subscription that we could try out, and if we like it, Judy suggested that we could purchase our own subscription for about \$150 through TechSoup. Features include:

- Internet host
- Listen (through computer speakers or telephone)
- Talk (on telephone—just talk; headset w/ mic or mic on computer; chat box)
- Live demos, handouts, ability to record meetings

To try it out, NTLP would initiate the meeting as host; Presenter (physical location host) would share a screen.

>>Roanoke will be the “test” location for the next two meetings, using the big screen in the Conference Room. Anyone signing in remotely without speaking capability may use the chat box, and those present in the meeting room will keep up with their questions as the meeting progresses.

*III.A. Cataloging Committee, Donna:* No report

Leanna has posted Overdrive instructions on the website.

*III.B. Policy and Procedures Committee, Stacey:* No report.

*III.C. Reports Committee, Laura, via Vicky:*

It is recommended that each library run needed reports before the upgrade; then compare to results after to be sure data transferred.

*III.D. Technology Committee, Geoff:*

Check new staff Client for corrections. Let Geoff know by Wednesday of anything that needs to be fixed.

Web Demo of v. 2.3—Mon., 3/25, 8:30 a.m. Geoff will send out remote login instructions.

*IV. Announcements/Discussion*

Discussion about who should be the point person when a library wants more information about joining the Consortium. *Gwen, as Chair, will be that point person, so if someone is contacted by another library, direct them to her.* Nocona PL is interested in joining and moving to Evergreen. Gwen sent new director’s packet and current budget; she will get back to the group about any decision to move forward.

Geoff will talk with Biliomation about a contract for future migrations, so that we can give interested libraries an estimate of migration costs.

Aubrey has a new mayor; new directions may include no longer serving those outside the city. Kathy is looking for someone to speak to her council on behalf of partnering/maintaining open access to all county residents. Jesse addressed Roanoke’s experiences in a similar situation.

>>Gwen reminded us once more to hold all Evergreen issues except “My system is down!” until after the upgrade.

*V. Next Meeting*—April 15, 2013, 1:30 p.m.—Roanoke Public Library.

Remote access available through GoToMeeting.

*VI. Adjournment*—Adjourned at 2:35 p.m.

\*All outline numbers refer to the meeting agenda.

## NTLC Financial Report

March 18, 2013

### Regular Account

Newegg – 2/26/2013 Order # 128370609	\$554.99
Newegg – 2/27/2013	\$554.99
Colo Unlimited 2/28/2013 Invoice 15215	<u>\$297.00</u>
	\$1406.98

**Balance as of March 18, 2013 \$15598.61**

### Reserve Account

**Balance as of March 18, 2013 \$10,948.01**

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